

**Instructions:**

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses beyond the nomination fee must complete Boxes C, D, Schedule 1, and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who was responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 

YYYY	MM	DD
2 0 1 4	0 9	0 3

 to 

YYYY	MM	DD
2 0 1 4	1 2	3 1

 Primary filing reflecting finances to December 31 (or 45<sup>th</sup> day after voting day in a by-election)

 Supplementary filing including finances after December 31 (or 45<sup>th</sup> day after voting day in a by-election)

**Box A: Name of Candidate and Office**

Candidate's name as shown on the ballot

Last Name

ST. AMANT

Given Name(s)

MICHAEL

Name of office for which the candidate sought election

MAYOR

Ward name or no. (if any)

Name of Municipality

CITY OF BRANTFORD

Spending limit issued by clerk

\$ 62,797.60

 I did not accept any contributions or incur any expenses other than the nomination fee. (Complete Box A and B only)

**Box B: Declaration**

I, MICHAEL ST. AMANT, a candidate in the municipality of BRANTFORD, hereby declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Declared before (clerk or commissioner)

 in the City of Brantford

 on (yyyy/mm/dd) 2015/03/20
Alysha Faria

Signature of Clerk or Commissioner



Signature of Candidate

Date Filed in the Clerk's Office (yyyy/mm/dd)

Alysha Elizabeth Faria,  
a Commissioner, etc.,  
Province of Ontario, for the  
Corporation of the City of Brantford,  
Expires February 9, 2018

**Box C: Statement of Campaign Income and Expenses****LOAN**

Name of bank or recognized lending institution \_\_\_\_\_

Amount borrowed \$ \_\_\_\_\_

**INCOME**

Total amount of all contributions (From line 1A in Schedule 1)	+ \$	24,243.27	
Refund of nomination filing fee	+ \$	200.00	
Sign deposit refund	+ \$		
Revenue from fund-raising events not deemed a contribution (From Part III of Schedule 2)	+ \$		
Interest earned by campaign bank account	+ \$		
Other (provide full details)			
1. _____	+ \$		
2. _____	+ \$		
3. _____	+ \$		
<b>Total Campaign Income (Do not include loan)</b>	<b>= \$</b>	<b>24,443.27</b>	<b>C1</b>

**EXPENSES** (Note: include the value of contributions of goods and services)**Expenses subject to spending limit**

Nomination filing fee	+ \$	200.00	
Inventory from previous campaign used in this campaign (list details in Table 5 of Schedule 1)	+ \$		
Advertising	+ \$	17,816.15	
Brochures/flyers	+ \$	2,117.62	
Signs (including sign deposit)	+ \$	3,761.50	
Meetings hosted	+ \$	275.00	
Office expenses incurred until voting day	+ \$		
Phone and/or Internet expenses incurred until voting day	+ \$		
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$		
Bank charges incurred until voting day	+ \$	22.64	
Interest charged on loan until voting day	+ \$		
Other (provide full details)			
1. _____	+ \$		
2. _____	+ \$		
3. _____	+ \$		
<b>Total Expenses subject to spending limit</b>	<b>= \$</b>	<b>24,192.91</b>	<b>C2</b>

**Expenses not subject to spending limit**

Accounting and audit	+ \$	500.00	
Cost of fund-raising events/activities (list details in Part IV of Schedule 2)	+ \$		
Voting day party/appreciation notices	+ \$		
Office expenses incurred after voting day	+ \$		
Phone and/or Internet expenses incurred after voting day	+ \$		
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$		
Bank charges incurred after voting day	+ \$	18.00	
Interest charged on loan after voting day	+ \$		
Expenses related to recount	+ \$		
Expenses related to controverted election	+ \$		
Expenses related to compliance audit	+ \$		
Expenses related to candidate's disability (provide full details)			
1. _____	+ \$		
2. _____	+ \$		
3. _____	+ \$		
Other (provide full details)			
1. _____	+ \$		
2. _____	+ \$		
3. _____	+ \$		
<b>Total Expenses not subject to spending limit</b>	<b>= \$</b>	<b>518.00</b>	<b>C3</b>

**Total Campaign Expenses (C2 + C3) = \$ 24,710.91 C4**

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**Box D: Calculation of Surplus or Deficit**

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Excess (deficiency) of income over expenses (Income – Total Expenses) (C1 – C4)	+ \$	<u>-267.64</u>	D1
Eligible deficit carried forward by the candidate from the last election	- \$		D2
Total (D1 – D2)	= \$	<u>-267.64</u>	
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$		
Surplus (or deficit) for the campaign	= \$	<u>-267.64</u>	D3

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Amount of \$ \_\_\_\_\_ paid to municipal clerk in the municipality of \_\_\_\_\_

**Schedule 1 - Contributions**

**Part I - Summary of Contributions**

Contribution from candidate (include the value of inventory listed in Table 5)	+ \$	<u>22,697.27</u>
Contribution from spouse	+ \$	<u>                    </u>
<b>Total value of contributions not exceeding \$100 per contributor</b>		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	<u>496.00</u>
<b>Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Tables 1 - 4)</b>		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	<u>1,050.00</u>
<b>Less:</b> Contributions returned or payable to the contributor	- \$	<u>                    </u>
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$10	- \$	<u>                    </u>
<b>Total Amount of Contributions (Record in Box C)</b>	<b>= \$</b>	<b><u>24,243.27</u> 1A</b>

**Part II - List of Contributions from Each Single Contributor Totalling more than \$100**

**Table 1: Monetary contributions from individuals other than candidate or spouse**

Name	Full Address	Amount \$
BILL AUSTIN	766 COLBOURNE STREET BRANTFORD, ONTARIO N3S 3S1	200.00
CHRISTINE RICKETTS	407 ROSSMORE BLVD BURLINGTON, ONTARIO L7N 1R9	250.00
GARY REITSMA	56 GLENWOOD DRIVE BRANTFORD, ONTARIO	100.00
JOHN LOWRY	77 BECKETT STREET BRANTFORD, ONTARIO N3T 6S4	250.00
ROBERT ARCHIBALD	25 GOLDALE ROAD BRANTFORD, ONTARIO N3T 5H6	100.00
VYRT SISSON	13 HORNIER ST BRANTFORD, ONTARIO N3R 2C5	150.00

Name	Full Address	Amount \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment		<b>Total</b>

**Table 2: Monetary contributions from corporations or unions**

Name (Legal and Carrying on Business As)	Full Address	President or Business Manager	Authorized Representative	Amount \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment				<b>Total</b>

**Table 3: Contributions in goods or services from individuals other than candidate or spouse**  
 (Note: must also be recorded as expenses in Box C)

Name	Full Address	Description of Goods or Services	Value \$

Name	Full Address	Description of Goods or Services	Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment		<b>Total</b>	

**Table 4: Contributions in goods or services from corporations or unions (Note: must also be recorded as expenses in Box C)**

Name of Corporation (Legal and Carrying on Business As)	Full Address	President or Business Manager	Authorized Representative	Description of Goods or Services	Value \$

Additional information is listed on separate supplementary attachment **Total**  
**Total Part II Contributions (Add Totals from Tables 1-4) (Record in Part I - Summary)** **\$**                      **1B**

**Part III – Inventory**

**Table 5: Inventory of Campaign Goods and Materials from Previous Campaign used in this Campaign**

(Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Current Market Value \$	Quantity	Total Value \$

**Schedule 2 – Fundraising Events and Activities**

**Fundraising Event/Activity**

Complete a separate schedule for each event or activity held

Additional schedule(s) attached

Description of fundraising event/activity \_\_\_\_\_

Date of event/activity (yyyy/mm/dd) \_\_\_\_\_

**Part I – Ticket Revenue**

Admission charge (per person)

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

_____	+ \$	_____	<b>2A</b>	
Number of tickets sold	X	_____	<b>2B</b>	
<b>Total Ticket Revenue (2A X 2B) (include in Schedule 1)</b>				= \$ _____

**Part II – Other revenue deemed a contribution**

(provide details (e.g. revenue from goods sold in excess of fair market value))

1. _____	+ \$	_____		
2. _____	+ \$	_____		
3. _____	+ \$	_____		
4. _____	+ \$	_____		
5. _____	+ \$	_____		
<b>Total Part II Revenue (include in Schedule 1)</b>				= \$ _____

**Part III – Other revenue not deemed a contribution**

(provide details (e.g. contributions of \$10 or less; market value of goods or services sold))

1. _____	+ \$	_____		
2. _____	+ \$	_____		
3. _____	+ \$	_____		
4. _____	+ \$	_____		
5. _____	+ \$	_____		
<b>Total Part III Revenue (include in Box C)</b>				= \$ _____

**Part IV – Expenses related to fundraising event or activity (provide details)**

1. _____	+ \$	_____		
2. _____	+ \$	_____		
3. _____	+ \$	_____		
4. _____	+ \$	_____		
5. _____	+ \$	_____		
6. _____	+ \$	_____		
7. _____	+ \$	_____		
8. _____	+ \$	_____		
<b>Total Part IV Expenses (include in Box C)</b>				= \$ _____



**Auditor's Report***Municipal Elections Act, 1996 (Section 78)*

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

CHARTERED ACCOUNTANT, LICENSED PUBLIC ACCOUNTANT

Municipality

CAMBRIDGE

Date (yyyy/mm/dd)

2015/03/17

**Contact Information**

Last Name

SPINKS

First Name

STEPHEN

Licence Number

1-18629

Address

Suite/Unit No.

4

Street No.

44

Street Name

SALTSMAN DRIVE

City/Town

CAMBRIDGE

Province

ON

Postal Code

N3H 4R7

Telephone No. (including area code)

519 650-0550

ext.

Fax No.

519 653-2279

Email Address

sspinks@seekolutions.ca

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

 Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 78 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.



## INDEPENDENT AUDITORS' REPORT

To the Clerk of the City of Brantford:

I have audited the accompanying Financial Statement - Auditors' Report Form 4 including a Statement of Campaign Income and Expenses, and a Statement of Calculation of Surplus or Deficit, of Michael St. Amant, Candidate for the office of Mayor, for the campaign period from September 3, 2014 to December 31, 2014 relating to the election held on Monday October 27, 2014.

### Michael St. Amant, Candidate, Responsibility for the Financial Information

Michael St. Amant, Candidate is responsible for the preparation of this financial statement in accordance with the accounting treatment prescribed by the Municipal Elections Act, 1996 and for such internal control as he determines is necessary to enable the preparation of a financial statement that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

My responsibility is to express an opinion on this financial statement based on my audit. Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance as to whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatements of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Candidate's preparation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Candidate's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the financial statement.

Due to the nature of the types of transactions inherent in an election campaign, it is impracticable through auditing procedures to determine that the accounting records include all donations of goods and services, and receipts and disbursements. Accordingly our verification of these transactions was limited to ensuring that the financial information reflect the amounts recorded in the accounting records of Michael St. Amant, Candidate, in accordance with the accounting procedures established by the Municipal Elections Act, 1996 and we were not able to determine whether any adjustments might be necessary to income and expenses, and surplus or deficit.

I believe, except for the effects of adjustments, if any, which might have determined to be necessary to satisfy myself as to the completeness of the records as described in the preceding paragraph, that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### Opinion

In my opinion, the financial statement of the Candidate's election campaign as at December 31, 2014, including a Statement of Campaign Income and Expenses and a Statement of Calculation of Surplus or Deficit for the campaign period from September 3, 2014, to December 31, 2014, are prepared, in all material respects, in accordance with the accounting treatment prescribed by the Municipal Elections Act, 1996.

Cambridge, Ontario  
March 19, 2015

  
Chartered Accountant  
Licensed Public Accountant